

| REQUEST FOR QUOTATIONS (RFQ)<br>(THIS IS NOT AN ORDER)  |  |   | PAGE OF<br>1   | PAGES<br>2                               |               |
|---|--|---|--|--|---------------|
| 1. RFQ NO.<br><br>RQ362962  | 2. DATE ISSUED<br><br>August 30, 2007                        | 3. REQUISITION NO.<br><br>RQ362962  | 4. TYPE OF MARKET<br><input type="checkbox"/> Open<br><input checked="" type="checkbox"/> Set Aside<br><input type="checkbox"/> Open with Subcontracting Set Aside   |  |               |
| 5A. ISSUED BY:<br><br>Government of the District of Columbia (District)<br>Office of Contracting and Procurement<br>Information Technology Group<br>441 4 <sup>th</sup> Street N.W., Suite 971 North<br>Washington, D.C. 20001  |  |   | 6. DELIVER BY (Date)<br><b>NO LATER THAN TEN (10) CALENDAR DAYS FROM DATE OF PURCHASE ORDER.</b>   |  |               |
| 5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)<br><br>Shelvia N. Armstrong, Contract Specialist, phone (202) 724.5178, fax (202) 727.1679<br>Steven H. Wishod, Contracting Officer /s/, phone (202) 727-8983, fax (202) 727.1679   |  |   | 7. DELIVERY<br><br><input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)   |  |               |
| 8A. TO: NAME AND ADDRESS, INCLUDING ZIP CODE, OF QUOTER<br><br><b>ALL Certified LSDBE Offerors</b>  |  |   | 9. DESTINATION (Consignee and address, including ZIP code)<br>Department of Small & Local Business<br>Development<br>441 4 <sup>th</sup> Street, NW<br>Suite: 970 N<br>Washington, DC 20001<br>Phone: (202) 727.3900<br>Deliver to: Shelley Merchant |  |               |
| 8B. TAX ID NO. OF QUOTER:   |  |   |  |  |               |
| 10. PLEASE FURNISH QUOTATIONS ON OR BEFORE:<br><br>September 5, 2007 2:00 PM  |  | 11A. PLEASE STATE YOUR CBE CERTIFICATION NUMBER BELOW<br><br>11B. IF YOU HAVE A DISTRICT OF COLUMBIA SUPPLY SCHEDULE (DCSS) CONTRACT FOR THESE ITEMS, PLEASE ENTER THE CONTRACT NUMBER BELOW: |  |  |               |
| 12. INSTRUCTIONS TO QUOTERS AND TERMS AND CONDITIONS  |  |   |  |  |               |
| <b>Instructions to Quoters:</b> Please complete Blocks 8B, 11A, 11(B) if applicable, 13(E) and/or 13(F), 14, 15, 16, 17, and 18, Please submit (1) original and three (3) copies to: Office of Contracting & Procurement (OCP) Bid Room, 441-4 <sup>th</sup> Street, NW, Suite 703 South, Washington DC, 20001 This is the <u>only</u> authorized method of submitting a quotation for this RFQ. All quotations must be received no later than the date and time stated in block 10 of this RFQ.  |  |   |  |  |               |
| <b>Terms and Conditions:</b> This is a multiple-award Request For Quotations (RFQ). Quotations submitted are Offers that the District can accept by issuing a Purchase Order (PO). This RFQ is <u>set-aside</u> for Local Small Disadvantage Business Enterprises (SBEs). The District will apply the percentage preferences applicable to each Quoter in determining the lowest evaluated quotation for purposes of award. The District will award to the Quoter that submits the lowest evaluated quotation for each line item in this RFQ. If you are unable to submit a quote, please so indicate on this form and return it. This RFQ does not commit the District to pay any costs incurred in the preparation of the submission of this quotation. By submitting a quote, Quoter is representing that (1) all items being requested in block 13 & page 2 of this RFQ are of domestic origin unless otherwise indicated by Quoter; and (2) Quoter can meet the deadline specified in Block 6 of this RFQ. <u>The Standard Contract Provisions for Use with District of Columbia Government Supplies and Services Contracts, March 2007, are hereby incorporated by reference and made a part of this RFQ and the resultant PO. For a copy, go to OCP's website, <a href="http://ocp.dc.gov">http://ocp.dc.gov</a>, and click on Solicitation Attachments.</u> |  |   |  |  |               |
| 13. SCHEDULE (Include applicable Federal, State and local taxes and all delivery charges)   |  |   |  |  |               |
| ITEM NO.<br>(A)   | SUPPLIES/SERVICES<br>(B)                                     | QUANTITY<br>(C)   | UNIT<br>(D)  | UNIT PRICE<br>(E)                        | AMOUNT<br>(F) |
| 0001  | Shredder   | 1   | ea.  | \$                                       | \$            |
| 0002  | C550 900 MHZ Headset. See attached specifications on page 2. | 2   | ea.  | \$                                       | \$            |
| TOTAL AMOUNT  |  |   |  |  | \$            |
| <b>Instructions to Quoters:</b> Please complete Blocks 8B, 11A, 11(B) if applicable, 13(E), 13(F), 14, 15, 16, and 17, and e-mail quotes to <a href="mailto:shelvia.armstrong@dc.gov">shelvia.armstrong@dc.gov</a> or <a href="mailto:steven.wishod@dc.gov">steven.wishod@dc.gov</a> . This is the <u>only</u> authorized method of submitting a quote for this RFQ. All quotes must be received no later than 2:00 pm Wednesday, September 5, 2007.  |  |   |  |  |               |
| 14. NAME AND ADDRESS OF QUOTER (Street, city, county, State and ZIP Code)<br>Government Tax ID number   |  | 15. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION (ELECTRONIC SIGNATURES <u>NOT</u> ACCEPTABLE)  |  | 16. DATE OF QUOTATION                    |               |
|   |  | 17. NAME AND TITLE OF SIGNER (Type or print)  |  | 18. TELEPHONE NO.<br>(Include area code) |               |

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**DEPARTMENT OF SMALL AND LOCAL BUSINESS DEVELOPMENT**  
**RFQ362962, Office Equipment Purchase**

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**Specifications**

| <b>DESCRIPTION</b>         | <b>ITEM<br/>NUMBER</b> | <b>QUANTITY</b> |
|----------------------------|------------------------|-----------------|
| SHREDDER                   | FEL38420               | 1               |
| C550 900 MHZ HEADSET       | PLN-CS50               | 2               |
| HEADSET LIFTER             | PLN-HLIO               | 2               |
| COLOR PRINTER              | HEW-Q7493A             | 1               |
| HP LASERJET FAX<br>MACHINE | HEW-Q3950A             | 1               |
| BLACK INK                  | HEW-C4844AA            | 2               |
| CYAN INK                   | HEW-C4836AN            | 1               |
| USB FLASHDRIVES            | IMN17053               | 4               |
| TONER                      | Q5950A                 | 5               |
| TONER                      | Q5953A                 | 5               |
| TONER                      | Q5952A                 | 5               |
| TONER                      | Q5951                  | 5               |
| FAX TONER BLK              | HEW-Q3960A             | 5               |
| FAX TONER CYAN             | HEW-3961A              | 5               |
| FAX TONER MAGENTA          | HEW-3963A              | 5               |
| FAX TONER YELLOW           | HEW-3962A              | 5               |
| HP LASER JET TONER         | C8061CE                | 2               |
| LASERJET TONER             | 92298A                 | 2               |
| PRINTER TONER              | HP5942A                | 10              |
| FLASH DRIVES               | VER95023               | 4               |
| HEW-Q5407A PRINTER         | HP4350N                | 1               |
| TONER                      | HEW-Q5942A             | 3               |
| TONER                      | HEW-Q2612A             | 3               |
| TONER                      | C8061X                 | 4               |
| TONER                      | C4096A                 | 4               |
| TONER                      | C9700A                 | 4               |
| TONER                      | C9701A                 | 4               |
| TONER                      | C9702A                 | 4               |
| TONER                      | C9703A                 | 4               |
| TONER BLK                  | T048120                | 4               |
| TONER CYAN                 | T048220                | 4               |
| TONER YELLOW               | T048420                | 4               |
| TONER LIGHT YELLOW         | T048520                | 4               |
| TONER MAGENTA              | T048320                | 4               |
| HP LASERJET FAX            | Hew-q6504A             | 1               |
| BUSINESS CARD<br>SCANNER   | CSN-CSA08180ENG        | 3               |

| VENDOR  | POC                  | EMAIL  | PHONE          |
|---|----------------------|--|----------------|
| <a href="#">ABC Technical Solutions, Inc</a>                                |                      | <a href="mailto:rick@docwalker.com">rick@docwalker.com</a>                   | (202) 393-5999 |
| <a href="#">All-U-Need Personnel, Inc.</a>                                  | Vanessa Ali          | <a href="mailto:vali@alluneedpersonnel.cor">vali@alluneedpersonnel.cor</a>   | (202) 785-7341 |
| <a href="#">Applied Computer Concepts, Inc.</a>                             | Charles Corbett      | <a href="mailto:ccorbett@acc4it.com">ccorbett@acc4it.com</a>                 | (202) 320-3142 |
| <a href="#">Arrington Dixon And Associates, Inc. (ADA Inc.)</a>             | Arrington Dixon      | <a href="mailto:ADAInc@ADAINC.Net">ADAInc@ADAINC.Net</a>                     | (202) 889-0123 |
| <a href="#">Capital Services &amp; Supplies, Inc.</a>                       | Carolyn Forsythe     | <a href="mailto:info@capitalservices.net">info@capitalservices.net</a>       | (202) 635-0400 |
| <a href="#">Capitol Hill PC, Inc.</a>                                       | David Ansell         | <a href="mailto:ellie_chpc@hotmail.com">ellie_chpc@hotmail.com</a>           | (202) 352-3371 |
| <a href="#">Chase One Network LLC</a>                                       | Emily Jackson        | <a href="mailto:ejj@chaseonenetwork.com">ejj@chaseonenetwork.com</a>         | (202) 636-9219 |
| <a href="#">Circle Networks, Inc.</a>                                       | Daris V. Lewis Sr.   | <a href="mailto:dlewis@circlenetworks.com">dlewis@circlenetworks.com</a>     | (202) 345-1878 |
| <a href="#">Computer World Services, Corporation</a>                        | Hellem Nathan        | <a href="mailto:nhellem@cwsc.com">nhellem@cwsc.com</a>                       | (202) 637-9699 |
| <a href="#">Dupont Computers, Inc.</a>                                      | Nedal Elshaer        | <a href="mailto:sales@dc-online.com">sales@dc-online.com</a>                 | (202) 232-6363 |
| <a href="#">Empowerment Technology, Inc. (formerly LLC)</a>                 | Tabitha D. Tyson     | No email provided  | (202) 232-9086 |
| <a href="#">Ginicorp dba JE Technologies</a>                                | Ginger Master        | <a href="mailto:gingermaster1@aol.com">gingermaster1@aol.com</a>             | (202) 309-5119 |
| <a href="#">Hi-Tech Solutions, Inc. (HTSI)</a>                              | Masoumeh Mirhady     | <a href="mailto:linda@htsimail.com">linda@htsimail.com</a>                   | (202) 289-7888 |
| <a href="#">Holloway and Company, PLLC.</a>                                 | Gregory Holloway     | No email provided  | (202) 625-8368 |
| <a href="#">International Business Express, Inc.</a>                        | Adama Kane           | <a href="mailto:Rkane@ibexusa.com">Rkane@ibexusa.com</a>                     | (202) 726-8761 |
| <a href="#">Jackson &amp; Tull Chartered Engineers</a>                      | Knox Tull            | <a href="mailto:bsmoot@jnt.com">bsmoot@jnt.com</a>                           | (202) 333-9100 |
| <a href="#">Laser Art Inc.</a>  | Andre Tyler          | <a href="mailto:andret1029@aol.com">andret1029@aol.com</a>                   | (202) 269-4121 |
| <a href="#">LC Systems</a>  | Laurie Collins       | <a href="mailto:lauriec@lcsystems.com">lauriec@lcsystems.com</a>             | (202) 986-5710 |
| <a href="#">Magnificus Corporation</a>                                      | Akintoye Shoetan     | <a href="mailto:akintoye@magnificuscorp.c">akintoye@magnificuscorp.c</a>     | (202) 484-6242 |
| <a href="#">Marlaw Systems Technology</a>                                   | Gloria Lawlah-Walker | <a href="mailto:glwalker@marlawsystems.c">glwalker@marlawsystems.c</a>       | (202) 722-2901 |
| <a href="#">Net2it, Inc.</a>  | Robert A. Wines II   | <a href="mailto:rwines@net2it.com">rwines@net2it.com</a>                     | (202) 682-1820 |
| <a href="#">NucoreVision Incorporated</a>                                   | Ted Fells            | <a href="mailto:admin@nucorevision.com">admin@nucorevision.com</a>           | (202) 832-3383 |
| <a href="#">Paige International, Inc.</a>                                   | Irene Paige          | <a href="mailto:ipaige@paigeinternational.c">ipaige@paigeinternational.c</a> | (202) 244-6406 |
| <a href="#">PC Net, Inc.</a>  | Mike Robinson        | <a href="mailto:mike@pc-net.org">mike@pc-net.org</a>                         | (202) 332-3568 |
| <a href="#">Progressive Office, Inc.</a>                                    | Stuart Kushner       | <a href="mailto:halifax@progoffice.com">halifax@progoffice.com</a>           | (202) 462-4290 |
| <a href="#">Quality Consulting Services Corporation T/A QCS Corporation</a> | E. Gordon Hazlewood  | <a href="mailto:plightfoot@qcsit.com">plightfoot@qcsit.com</a>               | (202) 562-0133 |
| <a href="#">Sophisticated Technologies, Inc.</a>                            | Stanley J. Mangrum   | <a href="mailto:smangrum@soph-tech.net">smangrum@soph-tech.net</a>           | (202) 726-3391 |
| <a href="#">Standard Office Supply, Inc.</a>                                | Merrillie D. Morris  | No email provided  | (202) 829-4820 |
| <a href="#">Supretech, Inc.</a>   | Ignatius I. Ogu      | <a href="mailto:contact@supretech.com">contact@supretech.com</a>             | (202) 726-7200 |
| <a href="#">Systems, Services &amp; Designs, Inc.</a>                       | Sandra Murphy        | <a href="mailto:sjmurphy@ssd-inc.net">sjmurphy@ssd-inc.net</a>               | (202) 393-5990 |
| <a href="#">Thompson, Cobb, Bazilio and Associates, PC</a>                  | Ralph Bazilio        | <a href="mailto:rbazilio@tcba.com">rbazilio@tcba.com</a>                     | (202) 737-3300 |
| <a href="#">VARIQ CORPORATION</a>   | Ben Edson            | <a href="mailto:bedson@variq.com">bedson@variq.com</a>                       | (202) 292-4236 |
| <a href="#">Walton &amp; Green Consultants, L.L.P</a>                       | Tracey Walton        | <a href="mailto:twalton@erols.com">twalton@erols.com</a>                     | (202) 635-2659 |
| <a href="#">Websulting, LLC</a>   | Sunil Samuel         | <a href="mailto:contact@websulting.com">contact@websulting.com</a>           | (202) 789-1880 |
| <a href="#">Williams, Adley &amp; Company, LLP</a>                          | Tom W. Williams, Jr. | <a href="mailto:TLawson@wacllp.com">TLawson@wacllp.com</a>                   | (202) 371-1397 |
| <a href="#">Yellow House Associates, LLC</a>                                | Michael Schader      | No email provided  | (202) 434-4548 |